



Holiday Lighting –Denton Holiday Festival Association (DHFA)

VENDOR APPLICATION—Holiday Lighting-Thursday, December 3, 2009

(Please Type or Print)

Organization Name _____

Contact Name _____

Mailing Address _____

City/State/ZIP _____

Phone day _____ evening _____

Email _____

Description of items to be sold: (The DHFA reserves the right to determine whether goods or services are appropriate for the event. Only the items listed and approved may be sold/exhibited at event.)

Food vendors must obtain the proper Temporary Food Service Permit from the City of Denton. Applications are available at www.cityofdenton.com. Cost of permit is responsibility of Vendor.

501.c.3 Identification Number _____

BOOTH FEES:

Application/booth fee of \$ 50.00 must be received in mail or postmarked by

Friday, October 31th.

Do you require 120 volt electricity? _____yes _____no

(Availability is EXTREMELY limited and located in low traffic areas on the lawn.) Electric is limited to 20amp/120 volt each booth. Please no generators.

Will you be using a 10' X 10' Pop-up canopy? _____yes _____no

Vendor will provide the canopy. Maximum size 10' X 10'. Canopy must be properly secured on the day of the festival. **The Square is closed to vehicular traffic by 3:00 pm.**

Booths must be set up and ready for inspection no later than 5:00 pm.

For more information call (940) 369-7821 or email cathyt@unt.edu or visit our website at www.dentonholidaylighting.com

DHFA will supply: 2- six foot tables.

Vendors must supply:

Their own cash boxes and change. DHFL is not able to accommodate making change. Vendors will provide their own ice. As well as, extension cords, 10' X 10' canopy, signage, drapes, etc. Booths with electricity will need fire extinguishers. Vendors may begin set-up at 2:00 pm, no earlier, on Thursday, December 4, 2008. No booths will be allowed to close early without prior permission from the Committee.

Tear Down: Participants are responsible for dismantling and cleaning space before leaving.

FACILITIES: Electricity will be available for Food/Drink booths only if requested at the time of registration. No water will be available (there are no water hookup at the Square). Public restrooms will be available in the courthouse. Portable toilets will be located around the courthouse Square.

SECURITY: Participants are responsible for the security of their goods. DHFA accept no responsibility for stolen or damaged property, accidents or injury.

GUIDELINES:

1. Placement of booths will be at the discretion of the DHFA.
2. No participant will be allowed to set-up without a signed and dated application and liability release.
3. Signage for each booth must be limited to organization's name only.
4. Participants may display or sell only the items that have been specifically approved DHFA.
5. No "boom" boxes or recorded music will be allowed in booth areas.
6. No alcohol (including beer and wine) may be served. The DHFA reserves the right to limit menu (food and drink) items sold at the event.

RELEASE:

I/We, _____, release all sponsors, co-sponsors, clubs, organizations, or individuals involved in the Holiday Lighting Festival from any liability, product or personal, for the duration of the event. I have read the rules and I agree to abide by them. I understand

that failure to comply with the rules set forth by the Committee may result in termination of this contract without recourse by the participant and the Committee shall not be liable to anyone for this action. Vendor shall indemnify, defend and hold Denton Holiday Festival Association (DHFA) harmless against any and all claims for liability of any nature against DHFA, their directors and members arising out of your acts.

I agree to abide by all conditions as stated in the application information.

Signature_____Date_____

Organization_____

Enclosure Checklist:

___ **Application & signed release**

___ **Check or money order made payable to Denton Holiday Festival Association.**

Mail everything to: Denton Holiday Festival Association

% Cathy Tedrick

Box # 305358

Denton, TX 76203-5017

REMEMBER:

EACH VENDOR IS RESPONSIBLE FOR THEIR OWN CASH BOX AND CHANGE. BRING YOUR OWN ICE!

THERE ARE NO WATER HOOKUPS AT THE SQUARE!

THANKS FOR YOUR PARTICIPATION! THE HOLIDAY LIGHTING FESTIVAL WILL BE THE BEST EVER!

HO-HO-HO!